



## English Learner Reclassification Form

**Student reclassification policy and procedures are based on the four criteria set forth in the reclassification guidelines approved by the State Board of Education (Education Code Section 313(d)).**

### STUDENT INFORMATION

STUDENT'S NAME:		SCHOOL:	PRIMARY LANGUAGE:	
STUDENT ID:	DOB:	GRADE:	PROGRAM START DATE:	SCHOOL YEAR:

### I. INITIAL RECOMMENDATION FOR RECLASSIFICATION

A. Request initiated by: \_\_\_\_\_ Date initiated: \_\_\_\_/\_\_\_\_/\_\_\_\_

### II. ASSESSMENTS

**A. CELDT** Date Administered: \_\_\_\_/\_\_\_\_/\_\_\_\_ **(1<sup>st</sup>-12<sup>th</sup> grades)**

CELDT			English Language Arts Assessment				
Assessment	Level	Required Level	Assessment	District Requirement	Actual Result	Grade Level	Date
Overall Score		Overall score of Early Advanced or Advanced	Fountas & Pinnell (F&P) (K-6) (Reading at Instructional level)	Instructional Level		1-6	
Listening		Overall score of Early Advanced or Advanced	ELA Benchmark, Quarter 2 2016-17 (Dec. 2016)	Meets Standards		7-12	
Speaking		Overall score of Early Advanced or Advanced	Additional Evidence: CAASPP (agreed for 2015-16)			3-5, 6-8,11	
Reading		Overall score of Early Advanced or Advanced	Additional Evidence: ELA Benchmark, Quarter 3 & 4	Meets Standards			
Writing		Overall score of Early Advanced or Advanced	Additional Evidence: Writing Sample				

**B. Review of Student Report Card (current year)**

Subject	District Guidelines	Performance Level	Comments
English Language Arts (ELA)	Grade of "C" or better		
English Language Development (ELD) 7-12 ONLY	Grade of "C" or better		
Math	Grade of "C" or better		
Additional Evidence:			

### III. TEACHER INPUT

Teacher Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

Check One:  
 Student's proficiency in English and achievement in school is equal to that of native English speakers. It is recommended that student be reclassified as Fluent English Proficient (RFEP).  
 Student is not yet performing as fluent English proficient. Reclassification as Fluent English Proficient (RFEP) is not recommended.

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Overall Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

Site Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

### IV. DOCUMENTATION OF COMMUNICATION TO PARENT/GUARDIAN

Letter (U.S. Mail)     Phone Call     Conference

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Official Use Only</b>	
<input type="checkbox"/> Reclassification Approved (met all criteria) <input type="checkbox"/> Reclassification Not Approved	_____ ELSD Director Signature <span style="float: right;">Date _____</span>



## English Learner Reclassification Form

Use this document to change a student's language classification from English Learner (EL) to Fluent English Proficient (RFEP). The criteria for reclassification are:

- I. English language proficiency  
**Overall:** Advanced (5) or Early Advanced (4)  
**Sub-tests:** Advanced (5) or Early Advanced (4)  
One sub-test at the Intermediate (3) level (preferred)  
*\*Reading and Writing sub-tests are not considered at TK-1<sup>st</sup> grades.*
- II. Adequate performance in English Language Arts (ELA), English Language Development (ELD), and Math
- III. Teacher input (*attach additional evidence if needed*)
- IV. Parent consultation. (*Parents have a legal right to participate in the reclassification process. Reasonable attempts to contact parents regarding their opinion and consultation must be documented in part IV*)

A copy of this completed form and any additional related documentation is to be filed in student's EL Cum Folder (purple folder) and a copy is to be provided to the parent. All monitoring dates and notes need to be documented in Aeries.