

Twin Rivers

UNIFIED SCHOOL DISTRICT

(Physical Address)

5115 Dudley Blvd
McClellan, California 95652
Phone: 916-566-1600 Fax: 916-566-3588

(Mailing Address)

3222 Winona Way
North Highlands, CA 95660

To: All District Non 12 Month Employees

PLEASE MAKE PAY WARRANT SELECTION FOR 2016-2017

_____ 11 Warrants – Paid August 31, 2016 to June 30, 2017

_____ 12 Warrants – Paid August 31, 2016 to July 31, 2017

11 Warrants

1. CalPERS/CalSTRS retirement will be taken out of 11 warrants *(August 2016 - June 2017)*
2. Health Coverage for the summer months will be deducted out of 11 warrants *(August 2016 - June 2017)*
3. Federal and State taxes will be taken out of 11 warrants *(August 2016 – June 2017)*

12 Warrants

1. CalPERS/CalSTRS retirement will be taken out of 11 warrants *(August 2016- June 2017)*
2. Health Coverage for the summer months will be deducted out of 11 warrants *(August 2016 - June 2017)*
3. Federal and State taxes will be taken out of 11 warrants *(August 2016 – June 2017)*

***** PLEASE NOTE THAT NO VOLUNTARY DEDUCTIONS WILL COME OUT OF THE JULY PAY WARRANT*****

THIS FORM MUST BE RETURNED TO THE PAYROLL DEPARTMENT IN THE BUSINESS OFFICE BY **August 1, 2016**. **IF THIS FORM IS NOT RETURNED TO THE PAYROLL DEPARTMENT YOU WILL BE PLACED ON 11 WARRANTS, OR YOUR PLACEMENT FOR 16/17 SCHOOL YEAR, IF APPLICABLE.**

Print Name: _____ Date: _____

SSN or EIN: _____

Signature: _____ Site: _____

FOR QUESTIONS CALL PAYROLL AT 566-1600

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