

**Contracting & E-Rate Services**  
**CELL PHONE ORDER FORM**  
**2017-18**

School/Department: \_\_\_\_\_

**Contact Information**

Employee Placing Order: \_\_\_\_\_

E-Mail:

Contact Phone Number : \_\_\_\_\_

[dawn.jones@twinriversusd.org](mailto:dawn.jones@twinriversusd.org)

Date : \_\_\_\_\_

Fax # 566-1792  
Office Ext. 50311

Name of Employee Receiving Order

Existing Cell No. (if Replacement/Upgrade)



Employee Position/Title

**TYPE OF PHONE (Check One)**

**Android Smart Phone**

Samsung Galaxy S 7 - **\$52.29** \_\_\_\_\_  
(Service is \$555 per year)

**Basic Flip Phone - No Data or Internet**

Kyocera DuraXE - **\$21.60** \_\_\_\_\_  
(Service is \$125 per year)

**Budget Code**

Fund	Resource	PY	Object	Location	Goal	Function	LO1	LO2
			4300					

Fund	Resource	PY	Object	Location	Goal	Function	LO1	LO2
			4300					

Administrators Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Categorical Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Budget Approval : \_\_\_\_\_ Date: \_\_\_\_\_

*Please forward to Budget for approval*