



Transportation Services
3222 Winona Way, North Highlands, CA 95660

Bus Yards
1400B Grand Ave., Sacramento, CA 95838
Phone: 916-566-3405 Fax: 916-566-3509

6619 6th Ave., Rio Linda, CA 95673
Phone: 916-566-1613 Fax: 916-566-3565

TRANSPORTATION APPEAL REQUEST FOR CHANGE, ADDITION or WAIVER

*Please complete and submit this request to Transportation Services and allow 7-10 business days for a response. You may fax this to **916-566-3509** or **916-566-3565** or mail this to the above address. As a reminder of the eligibility distance for students to receive transportation are ones living greater than 1 mile radius for K-6th grade, greater than a 2.5 mile radius for 7th-8th grade and greater than a 3 mile radius for 9-12th grades. This does not include students with special needs or mandated transportation services. Waivers may be granted depending on available space.*

Check one Eligibility Waiver Change Bus Stop Add Bus Stop



Student(s) Name _____

School Student Attends _____

Parent/Guardian Name _____ Date _____

Home Address _____
Number _____ Street _____ City _____ Zip _____
Phone Number Home _____ Work _____

Current Bus Stop _____ (Skip if Waiver)

Route Number To _____ School _____
Pick-Up Location _____ Stop _____
Drop Off Location _____ Stop _____

Requested Stop Assignment _____

Reason for Request _____

(Please use back of form if additional space is needed)

Denied Reason _____

Approved Reason _____

Signature of person taking request _____ Date _____

Transportation Supervisor Approved Denied Date _____

Director of Transportation Approved Denied Date _____